

ANNEXATION PROCEDURE FOR WOODSIDE

According to the Town Charter, the property owner must write a Petition to the Mayor and Town Council, indicating that he wishes to annex a particular property into the town and the reason the request for this annexation is being made. This Petition should include a detailed description of the property, which has to be contiguous to the town's existing boundary.

Once the Petition is received, the Mayor shall appoint a Committee of three (3) members, to investigate the possibility of annexation. This committee has up to 90 days to submit a written report containing its findings and conclusion to the Mayor and Town Council. The report shall discuss the advantages and disadvantages of the proposed annexation to the Town and to the territory and shall contain the recommendation of the Committee.

If the Committee recommends the annexation, the Town Council may annex such territory in to the Town, by adopting a resolution passed by the affirmative vote of two-thirds (2/3) of all elected members of the Town Council. The description and plot of territory is then recorded with the Kent County Recorder of Deeds. The territory annexed shall then be considered part of the Town from the date of recordation.

If the Committee does not recommend the annexation, then a Public Hearing and a Vote would be involved.

The information for Annexation is detailed in the Woodside Town Charter, which can be found online, under [Woodside, Delaware Town Charter](#).